



MAKING MEMORIES ONE SUMMER AT A TIME

Summer Camp Registration

Please complete all blanks on this form. According to the licensing standards put forth by the state of Virginia, once all paperwork is submitted we are able to care for your child. Applications are complete after completing orientation with the Camp Director.

Grade entering _____ YMCA Branch _____

Camper's name _____ Nickname (if any) _____

Address _____ City _____ State _____ Zip _____

Sex _____ Age _____ D.O.B. ___/___/___ Email address _____

Camps previously attended: _____

Parent/Guardian Information In the event of an emergency, please number in order of priority, your contact phone numbers below. (Priority)

1. Parent/Legal Guardian _____ D.O.B. ___/___/___ Cell phone _____ ()

Address _____ City _____ Zip _____ Home phone _____ ()

Place of employment _____ Work phone _____ ()

Work address _____ City _____ Zip _____

2. Parent/Legal Guardian _____ D.O.B. ___/___/___ Cell phone _____ ()

Address _____ City _____ Zip _____ Home phone _____ ()

Place of employment _____ Work phone _____ ()

Work address _____ City _____ Zip _____

Person(s) having legal custody of child _____

Physician's name _____ Phone number _____

Emergency Contacts Full names, addresses, and phone numbers of 2 people who are within 20-miles of the camp site who do not live in the home if the parent or legal guardian cannot be reached.

1. Name _____ Home phone _____ Work phone _____

Address _____ City _____ State _____ Zip _____ Cell phone _____

2. Name _____ Home phone _____ Work phone _____

Address _____ City _____ State _____ Zip _____ Cell phone _____

Authorization - Please include first and last names

Persons **authorized** to pick up child 1. _____ 2. _____

3. _____ 4. _____

Persons **not authorized** to pick up child 1. _____ 2. _____

(Please include legal documentation if applicable)

Please list any allergies or intolerances to food, medication, etc. and action to be taken in case of emergency _____

Chronic physical problems, pertinent developmental information and special accommodations needed _____

Parent Statement of Understanding

The following information is important for the safety and protection of your child. Please read, initial each statement, and sign on next page.

Electronic Funds Transfer (EFT) is the Peninsula Metropolitan YMCA's preferred method of payment for your weekly tuition for our Summer Camp program. Fees are automatically withdrawn from your checking or savings account either weekly or monthly, per your request. By completing the Electronic Funds Transfer (EFT) authorization form, you authorize the Y to draft your checking or savings account per the terms agreed upon. The EFT drafts are continual, based on the payment schedule, and are automatically renewed. A termination form must be completed 30 days prior to the final EFT draft. Credit card payments can still be accepted at some YMCA branches. Please check with your Summer Camp branch for availability. Payments made by personal check can be converted into an Electronic Funds Transfer. If you do not wish for your check to be converted, please inform camp staff at the time of registration. There is a \$15 insufficient funds fee for any payment returned by a financial institution.

Parent/Guardian, please initial the following:

- I understand that my weekly tuition is due by 6 p.m. on Tuesday prior to each week of Summer Camp. Payments made after this deadline will be assessed an additional \$5.00 fee. Refunds will not be issued.
- I understand that my child must be picked up by 6 p.m. I will be charged \$20.00 for the first 15 minutes and \$1.00 per child for each additional minute.
- I understand that I must notify the Summer Camp Director in writing 2 weeks prior to taking my child out for vacation or any scheduled absence.
- I understand that I am not to leave my child at the Y or program site unless an adult Summer Camp staff member is there to receive and supervise my child.
- I understand that it is my responsibility to sign my child in upon arrival in the morning and sign my child out before leaving in the afternoon using the sign-in/out sheet available on site. All persons signing children in or out must be at least 18 years of age; the Y cannot release minors to minors. Please have photo identification available.
- I understand that my child will only be allowed to leave camp with an authorized person. Any person authorized to pick up my child must be listed on this form. Authorization by telephone will not be accepted.
- I understand that YMCA Summer Camp staff and volunteers are not allowed to baby-sit or transport children at any time outside the Y facilities and camp. If a violation of this policy is discovered, the Y will take immediate disciplinary action toward staff & volunteers.
- I understand that by state law, the Y is mandated to report any suspected cases of child abuse or neglect to the appropriate authorities for investigation.
- When food is brought from home the following shall apply: The food container shall be sealed and clearly dated and labeled with the child's name. Your child must bring a daily nutritional lunch and 2 nutritional snacks.
- I have been informed of the YMCA Summer Camp emergency preparedness plan.
- I grant permission for my child to be included in YMCA Summer Camp program pictures, and give permission for those pictures to be used by the Y.
- I have received a copy of the YMCA Summer Camp Parent Handbook and understand its contents.
- I agree to arrange pick up for my child within 45 minutes after receiving a call from the Y stating that my child is ill and needs to be taken home. Only the parent, guardian, or an authorized person may pick the child up. A fever, vomiting, diarrhea, or communicable disease requires exclusion from the Y.
- I hereby authorize the Peninsula Metropolitan YMCA representatives to obtain immediate medical care if any emergency occurs when the parent(s) or guardian(s) cannot be located immediately. Please provide a statement of objection if you do not authorize this.
- I agree to inform the Y within 24 hours or the next business day after my child or any member of the immediate household has developed any reportable communicable disease as defined by the State Board of Health. Life threatening diseases must be reported immediately.
- I understand medication shall be in its original container with a prescription label or direction label attached and a medication authorization form filled out. Expired medication needs to be picked up within 14 days or parents must renew authorization. If medication is not picked up it will be disposed of.
- I understand that in order for permanent staff to administer medication a Peninsula Metropolitan Medication Policy & Authorization to Administer Medication forms must be signed and on file.

- _____ I authorize the Y to apply sunscreen on my child as stated by the Virginia Department of Licensing procedures. Please note that for children under the age of 9 years staff may apply sunscreen on the child. Children 9 and over may apply sunscreen on themselves with adult supervision. Parents are responsible for providing hypoallergenic SPF 45 sunscreen for their children. The Y staff may provide bug repellent if necessary. If there are any known reactions, please state.
- _____ I have provided a current copy of my child's physical and immunization records along with this form.
- _____ I have turned in my Long-term Medication Permission form if applicable. (Please mark "n.a." if not applicable).
- _____ I understand that I will be informed of all planned neighborhood walks and field trips. I give permission for my child to participate in these activities including field trips and activities requiring transportation by the Y in an authorized vehicle.
- _____ I grant permission for my child to watch an occasional PG rated movie. I understand that the movies will be approved and viewed by the director.
- _____ My child has permission to participate in swimming activities. Please provide a detailed statement regarding your child's swimming skills. (Mandatory Licensing regulation 560.B) **Circle one: Beginner Intermediate Advanced**
- _____ I grant permission for my child to participate in the activities conducted by the Peninsula Metropolitan YMCA.
- _____ I acknowledge that I have been made aware and fully understand that there are certain elements of risk, which are beyond the control of the Peninsula Metropolitan YMCA, it's instructors, volunteers, agents, and employees, inherent in these activities in which my child is about to voluntarily engage. In consideration of the use of the facilities and equipment of the Peninsula Metropolitan YMCA, I do hereby assume all risk of injury arising out of the participation in such activities or use of equipment and I specifically release, covenant not to sue, hold harmless and indemnify the Peninsula Metropolitan YMCA, from any and all liabilities, damages, causes of action, suits, claims, and demands of any nature whatsoever, which are related to, arise out of, or are in any way connected with my participation in these activities or use of equipment, that may accrue to me, or to heirs or personal representatives for any such injury from the date hereof and at all times hereafter.

Safety Guidelines

Children attending YMCA Summer Camp are offered the opportunity to attend field trips and go swimming. For the safety of all children, please review the following safety guidelines with your child.

Vehicle Safety Conduct

For the safety of everyone in the vehicle, children must follow these basic rules while being transported. A parent will be notified and asked to discuss proper behavior with his or her child when the first infraction occurs. If there is a second infraction, the Y reserves the right to suspended transportation services.

1. Fighting, swearing or abusive behavior is prohibited.
2. Children must remain seated properly with seat belts on at all times when available on vehicle.
3. Children may not have any part of their body out of the vehicle.
4. Eating and drinking in the vehicle is prohibited.
5. Potentially dangerous actions are not tolerated.

Pool Safety

Children attending a Y Summer Camp that offers swimming are asked to follow important safety guidelines to ensure a safe, enjoyable swimming experience.

1. Posted pool rules and instructions from the Y staff must be followed at all times.
2. Rough horseplay, running, pushing, dunking, and abusive language are not permitted.
3. Please do not allow your child to bring any unauthorized flotation devices.
4. The lifeguard has the right to dismiss anyone who is careless or a danger to others.

I have read and understand the prior statements regarding YMCA policies and procedures. I am aware that the Peninsula Metropolitan YMCA requires strict adherence to its standards of safety and conduct. I agree to fully abide by the standards by signing below or accept dismissal for refusing to adhere to them.

Parent/Guardian Signature

Date



FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

LIVE WITH CHARACTER TO GROW UP STRONG

YMCA Children’s Code of Conduct

Parents please take a moment to review our character values. These values make the Y an enjoyable place for everyone.



Caring

I will show I care by:

- ★ Keeping my hands and feet to myself.
- ★ Playing appropriately so I won’t hurt anyone.
- ★ Making others feelings important to me.



Respect

I will show respect by:

- ★ Being a good listener and waiting my turn to speak.
- ★ Addressing my counselor with respect; Ms. or Mr.
- ★ Treating others as I would like to be treated.



Honesty

I will show honesty by:

- ★ Playing games fairly.
- ★ Telling the truth about my actions.
- ★ Respecting other’s property.



Responsibility

I will show responsibility by:

- ★ Following guidelines to keep the program safe and enjoyable for everyone.
- ★ Cleaning up after myself.
- ★ Showing good character values.



Faith

I will show faith by:

- ★ Believing in myself.
- ★ Believing in the goodness of others.
- ★ Believing in my character values.

For Office Use Only

Proof of Identity

Person viewing documentation: Name _____ Date _____

Form of identity verification	
Place of Birth	Birth Date
Birth Certificate Number	Date Issued
Date Child Entered Care	Date Child Withdrew from Care

While programs are not required to keep the proof of the child’s identity, documentation of viewing this information must be maintained for each child.

Notes _____